



Parking and Fleet Hard Case Tag and Headlamp Tag Order Form

Complete this form by using the tab key (do not use enter key). Tab between the designated fields and type the requested information. Make selections from the drop-down menus and checkboxes where indicated. Refer to Form 16-0098-002 for complete instructions.

Incomplete forms will cause delays in processing your order! Contact your order administration representative if you need assistance.

CUSTOMER INFORMATION

Prepared by:	P.O. #:	Application (use drop-down menu)
Shipping Instructions:	Project Name:	SELECT ONE

BILL TO

Customer Name:			
Street Address:			
City:	State:	Country:	Zip:
Telephone Number:	ext.	Email:	

SHIP TO

Company Name:			
Address:			
City:	State:	Country:	Zip:
Contact Name:	Telephone Number :	ext.	

TAG AND PROTOCOL INFORMATION

Please use a separate form for each tag type ordered.

***IMPORTANT: Match the protocol option(s) with the reader to be used at the site (see Fixed Reader Information section below).**

Quantity	Type	Description	Protocol * Option(s)	Dominant Option	Unit Price	Extended Price
	Access Control					
	Transportation					
	License Plate					
	Mini External					
	Headlamp					
	Materials Only					

Access Control & Transportation Tags: For order quantity of less than 100 of each Part Number, MSRP+\$150 set-up charge applies.

LPT's, Mini External, and Headlamp Tags: Minimum order quantity (MOQ) is 50 tags.

PROGRAMMING DATA INFORMATION PLEASE ANSWER ALL QUESTIONS

Select the tag you are ordering:

Programming: ASCII Wiegand Blank

ASCII Tag Format:

- a) ASCII Format : ATA Full Frame ATA Half Frame
- b) ASCII 4-Character Prefix (Authorization Code):
- c) First ID (include preceding zeros):
- d) Programming: Fill in text fields with numbers, letters, or blank spaces. **Letters must be UPPERCASE**
- e) Total digits (including spaces):

- i. Half Frame
- ii. Full Frame

OR

Wiegand Tag Format (Do not enter Wiegand format data if using Full-Frame Tag)

- a) Wiegand Format Name:
- b) Facility Code:
- c) First ID:

BARCODE LABEL PRINT INFORMATION

Barcode (required): The barcode must contain either Customer ID -OR- SeGo ID

Select One: Customer ID OR SeGo ID

Authorized Name: Authorized Signature: Date:

FIXED READER INFORMATION

IMPORTANT: Information for ALL Readers on site is required to ensure the tag/reader combinations are compatible. If you need more space, list additional readers in the COMMENTS section on this form.

Reader Type	Reader Serial No.	Reader Part No.

PREVIOUS PURCHASE ORDER

Please enter the previous Purchase Order Number pertaining to this Purchase Order:

COMMENTS / END USER NAME & LOCATION